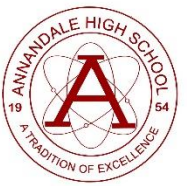


# Annandale High School Transcript Request Form

CEEB Code: 470080



Name (Last, First, Middle Initial)

Student ID Number

Phone Number

Counselor

The Consent for Release of Student Records form must be submitted before transcript requests can be processed. Your completed form will be kept on file in Student Services.

## Deadlines:

- Transcript Request Forms must be submitted by email to the Transcript Specialist Miriam Esquivel ([mesquivelher@fcps.edu](mailto:mesquivelher@fcps.edu)) at least ONE MONTH before the college application deadline. Electronic submission only, do not turn in a paper copy.
- Requests for a counselor recommendation letter should be made at least ONE MONTH before the college application deadline.
- Teacher recommendations will not be sent by your school counselor.

Deadline to submit your Transcript Request Form	College/University Application Deadline
September 15, 2024	October 15, 2024
October 1, 2024	November 1, 2024
October 15, 2024	November 15, 2024
November 1, 2024	December 1, 2024
December 1, 2024	January 1, 2025
December 15, 2024	January 15, 2025
January 3, 2025	February 1, 2025

AHS does not mail standardized test scores (SAT, ACT, TOEFL) to colleges.

You must request them directly through College Board or ACT.

## Fees & other information:

- Transcripts for college applications and scholarships are now FREE.
- In February, 7<sup>th</sup> semester (mid-year) grades will automatically be sent to colleges indicated on the Transcript Request Form.
- Your final transcript will be sent to the college/university that you specify on your Senior Survey in April.

Name (Last, First, Middle Initial)

Student ID Number

Counselor

<b>PRINT NEATLY</b> Name of College or Scholarship City, State	Application Deadline	Decision Type	Application Type	Counselor letter of rec required?	For Student Services Use Only		
					Date Received	Date Sent from Student Services	Delivery Method
		<input type="checkbox"/> Early Action <input type="checkbox"/> Early Decision <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Common App <input type="checkbox"/> Coalition App <input type="checkbox"/> College App <input type="checkbox"/> Scholarship App	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> CA <input type="checkbox"/> eDoc <input type="checkbox"/> Other
		<input type="checkbox"/> Early Action <input type="checkbox"/> Early Decision <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Common App <input type="checkbox"/> Coalition App <input type="checkbox"/> College App <input type="checkbox"/> Scholarship App	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> CA <input type="checkbox"/> eDoc <input type="checkbox"/> Other
		<input type="checkbox"/> Early Action <input type="checkbox"/> Early Decision <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Common App <input type="checkbox"/> Coalition App <input type="checkbox"/> College App <input type="checkbox"/> Scholarship App	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> CA <input type="checkbox"/> eDoc <input type="checkbox"/> Other
		<input type="checkbox"/> Early Action <input type="checkbox"/> Early Decision <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Common App <input type="checkbox"/> Coalition App <input type="checkbox"/> College App <input type="checkbox"/> Scholarship App	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> CA <input type="checkbox"/> eDoc <input type="checkbox"/> Other
		<input type="checkbox"/> Early Action <input type="checkbox"/> Early Decision <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Common App <input type="checkbox"/> Coalition App <input type="checkbox"/> College App <input type="checkbox"/> Scholarship App	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> CA <input type="checkbox"/> eDoc <input type="checkbox"/> Other
		<input type="checkbox"/> Early Action <input type="checkbox"/> Early Decision <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Common App <input type="checkbox"/> Coalition App <input type="checkbox"/> College App <input type="checkbox"/> Scholarship App	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> CA <input type="checkbox"/> eDoc <input type="checkbox"/> Other
		<input type="checkbox"/> Early Action <input type="checkbox"/> Early Decision <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Common App <input type="checkbox"/> Coalition App <input type="checkbox"/> College App <input type="checkbox"/> Scholarship App	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> CA <input type="checkbox"/> eDoc <input type="checkbox"/> Other