Annandale High School Transcript Request Form

CEEB Code: 470080



Name (Last, First, Middle Initial)	Student ID Number	Phone Number	Counselor

The Consent for Release of Student Records form must be submitted before transcript requests can be processed. Your completed form will be kept on file in Student Services.

Deadlines:

- Transcript Request Forms must be submitted to the Transcript Specialist at least ONE MONTH before the college application deadline.
- Requests for a counselor letter should be made at least ONE MONTH before the college application deadline.
- Teacher recommendations will not be sent by your school counselor.

Deadline to submit your Transcript Request Form	College/University Application Deadline			
September 15, 2022	October 15, 2022			
October 1, 2022	November 1, 2022			
October 15, 2022	November 15, 2022			
November 1, 2022	December 1, 2022			
December 1, 2022	January 1, 2023			
December 15, 2022	January 15, 2023			
January 3, 2023	February 1, 2023			

Fees & other information:

• Transcripts for college applications and scholarships are now FREE.

AHS does not mail standardized test scores (SAT, ACT, TOEFL) to colleges.

You must request them directly through College Board or ACT.

• In February, 7th semester (mid-year) grades will automatically be sent to colleges indicated on the Transcript Request Form.

• Your final transcript will be sent to the college/university that you specify on your Senior Survey in April.

Name (Last, First, Middle Initial)		Student ID Number			Counselor			
PRINT NEATLY Name of College or Scholarship City, State	Application Deadline	Decision Type	Application Type	Counselor letter of rec required?	Date Received	For Stud Fee Paid Y/N	ent Services Use Only Date Sent from Student Services	Delivery Method
		□ Early Action □ Early Decision □ Regular □ Rolling	Common App Coalition App College App Scholarship App	Yes No				CA eDoc
		□ Early Action □ Early Decision □ Regular □ Rolling	Common App Coalition App College App Scholarship App	Yes No				CA eDoc
		□ Early Action □ Early Decision □ Regular □ Rolling	Common App Coalition App College App Scholarship App	☐ Yes ☐ No				☐ CA☐ eDoc☐ Other
		□ Early Action □ Early Decision □ Regular □ Rolling	Common App Coalition App College App Scholarship App	☐ Yes ☐ No				CA eDoc
		□ Early Action □ Early Decision □ Regular □ Rolling	☐ Common App ☐ Coalition App ☐ College App ☐ Scholarship App	Yes No				CA eDoc Other
		□ Early Action □ Early Decision □ Regular □ Rolling	Common App Coalition App College App Scholarship App	☐ Yes ☐ No				CA DeDoc Other
		□ Early Action □ Early Decision □ Regular □ Rolling	☐ Common App ☐ Coalition App ☐ College App ☐ Scholarship App	☐ Yes☐ No				CA eDoc