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| **COLLEGE APPLICATION CHECKLIST** |

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| **College/University Name** |
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| **College/University Address** |
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| --- | --- |
| **Application Deadline** |  |
| **Online Account Username** |  |
| **Online Account Password** |  |
| **Application Fee** |  |

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| --- | --- | --- |
| **Essay Questions:** | **Written?** | **Proofread?** |
| 1) |  |  |
| 2) |  |  |
| 3) |  |  |

|  |  |  |
| --- | --- | --- |
| **LETTERS OF RECOMMENDATION** | **How many needed?** |  |
| Requested from: | | Date requested |
| 1) | |  |
| 2) | |  |
| 3) | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **REMINDERS** | | **FINANCIAL AID** | | |
| SAT/ACT scores sent |  | **FORM** | **DEADLINE** | **DONE?** |
| Transcript Requested |  | FAFSA |  |  |
| Application proofread |  | CSS Profile |  |  |
| Date application was submitted |  |  | | |

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| **APPLICATION DELIVERY (Choose one)** | | **Done?** |
|  | **eDocs (Family Connection) & Common App** | |
| * Emailed Activity Record to counselor? * Informed teachers to email letter of recommendation to counselor? | |  |
|  | **Common Application** | |
| * Created Common App account * Designated your counselor as a recommender by inputting counselor’s email address | |  |